

Board Meeting Minutes

Town of Milltown

Clerk, PO Box 475, 1502 200th Ave, Milltown, WI 54858

June 15th, 2026, 7:00 p.m., at the Milltown Town Hall

1. **Meeting called to order:** Mike Dau called June 15th, 2026, meeting to order at 7:00 pm
Board Members Present: Mike Dau, Jon Eckel, Keith Zygowicz, Mark Englehardt, Cheryl Kloehn

Others Present: J Gary Lilyquist, Frank Rau, Doug Bergstrom, Carol Zygowicz, Terry Palmberg, Rachael Drumstra, Tammy Marlowe, Michele Bergh, Ellen Butler, Dave & Michelle Bissonnette, Allen Metcalf, Michael Downey
2. **Agenda Additions or Changes (According to Open Meeting Laws):** Jon Eckel made a motion to accept the June 15th, 2026, agenda as is. Keith Zygowicz seconded. Passed.
3. **Public Comment:** Terry Palmberg with BLPRD provided copies of the latest Dockside publication and updated the board on fourth alum treatment in East Balsam, Stumps Bay Conservancy, Enhanced Wake Surf Boats and Balsam Lake Dam. See attached with all comments.

Ellen Butler updated the board on Half Moon Lake lawsuit against DNR for denying using herbicide to spray for milfoil.
4. **Prior meeting minutes approval:**
May 18th, 2026, Meeting Minutes – Keith Zygowicz made a motion to approve the May 18th, 2026, meeting minutes. Jon Eckel seconded the motion. Passed.
5. **Financial Report Approval:**
Financial Report Ending June 10th, 2026
Profit & Loss Ending May 31st, 2026
Keith Zygowicz made a motion to approve the financial report, profit & loss and pay the bills. Jon Eckel seconded the motion. Passed.
6. **Maintenance Report:** Frank Rau reported there are 2.5 miles of chip sealing left to complete. 190th should be blacktopped in next 2 weeks, then shouldering will begin after blacktopping is done. Fence has been picked up for Half Moon walk on site.

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Replacing culverts and Jeff started mowing. There is an issue with the mower, supposedly there was to be a metal disc around the wheel hub because of the weight, which was not put on. Overtime the center part of the tire and get a disc made. 1-ton costs \$500 for a mirror and Frank will look at junk yards. The backhoe is to be delivered June 23m 2026 in Eau Claire. Garage door had to be repaired, apparently not an industrial head was used, replaced with an industrial head. Not covered under warranty.

Grants:

7. New Business:

- a. Michelle Bergh: Michele presented to the Board a new survey she had done which she feels the original survey completed by Yunker Surveying is incorrect. Michele went into detail of the differences with the two surveys. Michele is asking that Josh Yunkers survey stakes be removed from her yard and the encroachment agreement nullified. Michele also has some complaints about the changes since the improvement at Atler Lake boat landing. Her invisible fence has been cut, the contractor cut tree branches 25' which was a buffer for her and now has vehicle lights in her bedroom window while ice fishing and sitting in their vehicle warming up, dogs running on her property, people camping overnight. Trees were removed within a 35' buffer, people are fishing off her dock, tying up their boats to her dock, fishing lures on her dock, etc. Michele is at the meeting to find a resolution to what is happening to her property since the Antler Lake boat dock update. She is asking for a privacy fence to block the activity from the boat landing. Jon Eckel made a comment that the issue with the survey is a legal issue and being there are two certified copies of a survey, this issue will be turned over to the Town of Milltown' attorney. Michele is asking for her invisible fence to be repaired by the Town, signs put up stating NO OVERNIGHT CAMPING AND PARKING SIGNS. Jon Eckel stated that the Town will order no overnight camping signs. Jon Eckel suggested that Michele give the Board a little time to check with our attorney about the original survey and the new survey to come to a resolution of the discrepancy. Jon Eckel made a motion to have Frank

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order no overnight camping and parking signs at Antler Lake Boat Landing area. Keith Zygowicz seconded the motion. Passed.

- b. Cindy Grupe/Tammy Marlow: Storage Container: Tammy presented documents from Polk County Zoning stating she needs the Boards approval for the two 20' storage containers being placed on her property per Kurtis Martin at Polk County Zoning. Jon Eckel made a motion to approve the placing of the containers no closer than 36' from centerline of the road and a minimum of 5' from the property line with the hardship being the size and the way the road comes across the road. Keith Zygowicz seconded the motion. Passed.
- c. Allen Metcalf-Polk County Subdivision Town Board Checklist: Presented subdivision ordinance town board checklist which could not be printed out very clearly. This subdivision is on 160th St, includes 20 acres which Allen is selling his house and wants to subdivide 5 acres to go with the house. There will be an easement with 5 acres. Jon Eckel made a motion to approve the 5-acre subplot and bring in the paperwork for Mike Dau to sign. Keith Zygowicz seconded the motion. Passed.
- d. Ellen Butler: Fireworks Permit: Jon Eckel made a motion to approve the fireworks permit for Half Moon Lake Protection District. Keith Zygowicz seconded the motion. Passed.
- e. Liquor Licenses/Operator's License – Woods on Balsam Lake – VFW, Addies on 35. Clerk reported that all background checks came back clean and there were no issues. Jon Eckel made a motion to approve the liquor licenses and operators' licenses for Woods on Balsam Lake, VFW and Addies on 35. Keith Zygowicz seconded the motion. Passed.
- f. Rice Lake: Keith Zygowicz-Garbage Can: Keith was contacted about putting a garbage can at Rice Lake landing. No garbage can will be put at Rice Lake and a sign will be put up with no overnight parking or camping.

8. Old Business:

- a.

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9. **Closed session:** Closed Session: The Town of Milltown will hold a closed session pursuant to Wis Stat 19.85(1)(c), Wis. Stat for discussion of grant writing funding.

Jon Eckel made a motion to move to closed session. Keith Zygowicz seconded the motion. Passed.

10. **Reconvene into Open Session** with possible action on Closed Session items

Jon Eckel made a motion to move back into open session. Keith Zygowicz seconded the motion. Passed.

Keith Zygowicz made a motion to approve the proposed table presented by Doug Bergstrom. Any grants awarded up to \$50K and a payment of 10% of the project amount will be paid to Doug Bergstrom for writing the grant. Any grants received over \$50K, a payment of 7.5% of the grant amount will be paid to Doug Bergstrom. Jon Eckel seconded the motion. Passed.

11. **Adjourn:**

Keith Zygowicz made a motion to adjourn at 8:35 pm. Jon Eckel seconded the motion. Passed.

Next Meeting: July 13th, 2026, at 7:00 pm